

AUTHOR GUIDELINES

NURSING: THEORY, RESEARCH, EDUCATION is an electronic, peer-reviewed, scientific journal with the aim of publishing articles supporting the development of theory, research and education in nursing. It provides space for extension of nursing potential and its cooperation with related branches (midwifery, medical branches, psychology, sociology, bioethics and so on). The journal accepts original, so far unpublished **research studies, theoretical studies** and **reviews of academic texts** featuring contemporaneity and content relevance.

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Editors and editorial board

Editors evaluate manuscripts without any personal involvement in view of the author and/or institution where the author works. They observe possible conflict of interest and plagiarism. In case of conflict of interest or violation of ethical principles of publishing they will report the findings to a relevant institution and refuse to publish the manuscript. During the review process editors undertake to maintain the confidentiality of information on the authorship of the manuscript towards the reviewers, the editorial board and the publisher. They also obligate themselves not to use any part of the unpublished manuscript without a written agreement of its author. The publisher can in no way intervene in the reviewing or publishing process. Acceptance and publication of the submission is decided by the editorial board. Scientific level as well as ethical aspect of the journal is in the responsibility of the editorial board chairman together with editor-in-chief and editorial board.

Reviewers

Reviewers undertake to write a review from the position of experts equal to the author with the aim to reach the best quality of a judged work. With their peer reviews and possible further consultations they help editors to make a decision on the publication of the submission. In case the addressed reviewers are unable to peer review the work due to their qualifications or time restrictions, they will notify the editorial board about that

fact. Reviewers express their opinions clearly, with respective argumentation and recommend the corrections or development of the submitted work always with the aim to improve the quality of the work. Reviewers judge the contents of the text (contemporaneity, originality of a manuscript, abstract and key word relevance, use of special terminology, quoted literature relevance, methodological and methodical aspects of a study, results interpretation quality, degree of comparability with other studies, conclusion validity and contribution to nursing practice/theory).

Authors and authorship

Submitted works must comply with basic ethical principles for the research on human subjects. It must be written in a manuscript that the study involving the article was approved by an ethical commission (with the name of the commission). It is also necessary to state that the participation of respondents in the study was voluntary and all the data was handled with corresponding confidentiality. Authors are obliged to specify contingent financial resources and give their opinion to potential conflict of interest. Authors declare that the submitted work was not sent to or published by another journal. Authors try to reach the highest quality of their articles, methodological accuracy as well as objectivity when discussing results. They do not use any parts of others' text or research in the manuscript without citing the source and original author. Such behaviour is considered as plagiarism. Authorship and sequence of co-authors of the article should reflect the real share of creative work put into the article.

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The journal offers space for advertising (and sponsorship of the journal) mainly aimed to medical products and services. The editorial board and publisher have the right to reject offered advertisement or sponsorship for any reasons. The editorial board together with the publisher guarantee mutual independence of edition process and advertising and no influence of the advertisers and sponsors on publication and review processes. The publisher and the editorial board obligate themselves that no advertisement or notice about the sponsor of the journal will be written in the articles or in place other than determined space of the journal website.

All the involved parties joining the publication process obligate themselves to adhere to ethical principles of publishing and in case of violation report it to the editorial board chairman.

The way and duration of review process

To be included in the review process a manuscript must meet all the formal requirements stated in the author guidelines. Review process is double blind and performed by two independent reviewers. The editorial board reserves the right to decide about publishing the article in the journal based on the peer reviews. The reviews from both the reviewers will be sent to the first author email address within two months. A reviewer can recommend further development or changes in the article. In this case the author will be asked to rework the manuscript or justify why he or she does not accept the reviewer's recommendations in three weeks at the latest from sending reviews. Developed and reworked parts will be highlighted by the author in red colour. The editorial board reserves the right for small formal corrections. The author will get the final version of the manuscript for approval before publishing in pdf file. The author's response will be awaited until five weekdays. In case of no response from the author the article will be published without author's final approval.

Manuscript style and format

The length of a manuscript is limited to 12 standard pages (21,600 keystrokes together with spaces). Recommended MS Word setup: Times New Roman font, size 12, one-and-a-half line spacing, all the margins set up to 2.5 cm, left alignment, no word division.

No use of bold and italicized writing. Bold writing can be used only for titles of articles and their parts, names of tables and figures.

Tables, charts and figures

Maximum amount of tables and figures is five and they must be located in the proper part of the article (not to be sent separately). Tables and figures have to be numbered and titled and referred to in the text. Font size in the table or chart is set up to 10 pt. They have to be formatted according to the example:

Table – example

Tab. 1. Definujúce charakteristiky *Duchovnej tiesne* – experti z Českej republiky

Definujúca charakteristika	Priemer	SD	Vážené skóre
Vyjadrenia beznádeje	4,24	0,79	0,81
Vyjadrenia nedostatku zmyslu života	4,22	0,82	0,80
Vyjadrenia nedostatku duševnej rovnováhy (pokoja)	4,1	0,88	0,77
Vyjadrenia nedostatku odpustenia sebe samému	4,08	0,92	0,77
Vyjadrenia nedostatku nádeje	4,06	0,79	0,76
Odmietania kontaktu s blízkymi ľuďmi	4,03	0,99	0,76

(Title of the table – bold, table headers – bold, initial letters in single rows – capital. Explanations of used abbreviations or other notes are located below the table.)

Figure – example

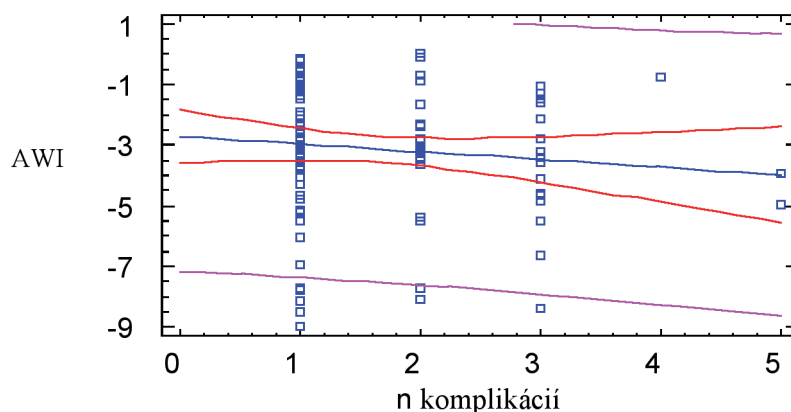


Fig. 1. Vzťah medzi kvalitou života (AWI) a počtom chronických komplikácií

(The abbreviation Fig. is also used for charts, photographs, schedules, pen-and-ink drawing and so on.)

Abbreviations and notes

Abbreviations are to be used as little as possible. If an abbreviation is used, it has to be explained. In case notes are used, they have to be numbered in the text and included after the conclusion and before the List of Bibliographic References.

Quotations in the text and bibliographic references

The way of quoting in the text of the article as well as the List of Bibliographic References have to be done according to following examples. References in the List of Bibliographic References are sequenced by the alphabetical order involving only references to the documents quoted in the article.

A. QUOTATION IN A TEXT

(Name of the author, year of publication, page/pages) – in case of an identified author
(Kozierová et al., 1996, s. 166) or Kozierová et al. (1996, s. 166)

(Name of the document, year of publication, page/pages) – in case of an unidentified author:
(Práva pacientov podľa..., 2010)

Note:

Page/pages are not written if the document is not paged or if whole the document is referred to in the text.

B. LIST OF BIBLIOGRAPHICAL REFERENCES

PRINTED INFORMATION SOURCES:

MONOGRAPHS

NEMČEKOVÁ, M. – ŽIAKOVÁ, K. – MIŠTUNA, D. 2000. Práva pacientov : Filozofická reflexia a zdravotnícka prax. Bratislava : Iris, 2000. 234 s.

ACKLEY, B.J. – LADWIG, G.B. 2006. Nursing Diagnosis Handbook : A Guide to Planning Care. 7th ed. St. Louis : Mosby, 2006. 1353 p.

Note:

All the authors are stated. In case of several authors (more than three), first author is stated with the supplement "et al".

PART OF A MONOGRAPH (CHAPTER)

ŽIAKOVÁ, K. 2000. Starostlivosť o nevyliciteľne chorých a zomierajúcich v zdravotníckej praxi. In NEMČEKOVÁ, M. et al. Práva pacientov : Filozofická reflexia a zdravotnícka prax. Bratislava : Iris, 2000, s. 139-184.

AUTHORISED ENTRY IN A DICTIONARY

GURKOVÁ, E. – ŽIAKOVÁ, K. 2009. Ošetrovateľstvo. In ŽIAKOVÁ, K. et al. Ošetrovateľský slovník. Martin: Vydavateľstvo Osveta, 2009, s. 114-116.

ARTICLE IN CONFERENCE PROCEEDINGS

BÓRIKOVÁ, I. 2006. Predikcia rizika vzniku dekubitov. In Trendy v ošetrovateľstve IV. Ostrava : Ostravská univerzita, 2006, s. 20-26.

ARTICLE IN A JOURNAL

TOMAGOVÁ, M. – BÓRIKOVÁ, I. 2010. Posudzovanie kognitívnych funkcií seniora. In Sestra, 2010, roč. 9, č. 3-4, s. 40-41.

GURKOVÁ, E. – ČÁP, J. – ŽIAKOVÁ, K. 2009. Quality of life and treatment satisfaction in the context of diabetes self-management education In International Journal of Nursing Practice, 2009, vol. 15, no. 2, pp. 91-98.

LEGISLATIVE DOCUMENTS

Vyhláška MZ SR č. 364/2005 Z. z., ktorou sa určuje rozsah ošetrovateľskej praxe poskytovanej sestrou samostatne a v spolupráci s lekárom a rozsah praxe pôrodnej asistencie poskytovanej pôrodnou asistentkou samostatne a v spolupráci s lekárom.

Zákon č. 662/2007 Z. z., ktorým sa mení a dopĺňa zákon č.576/2004 Z. z. o zdravotnej starostlivosti, službách súvisiacich s poskytovaním zdravotnej starostlivosti a o zmene a doplnení niektorých zákonov v znení neskorších predpisov.

INFORMATION SOURCES IN ELECTRONIC FORM:

ARTICLE IN ELECTRONIC CONFERENCE PROCEEDINGS

ŽIAKOVÁ, K. – ČÁP, J. – GURKOVÁ, E. 2009. Odborná terminológia – príprava terminologického a výkladového ošetrovateľského slovníka. In Teória, výskum a vzdelávanie v ošetrovateľstve a v pôrodnej asistencii [CDROM]. Martin : Jesseniova lekárska fakulta UK, 2009, s. 87-92.

ARTICLE IN AN ELECTRONIC JOURNAL

OVŠONKOVÁ, A. 2009. Monitorovanie krvného tlaku u 14–15-ročných detí v okrese Martin. In PROFESE ON-LINE [online], 2009, roč. 2, č. 1, s. 39-50 [cit. 2009-02-21]. Dostupné na internete: <http://www.pouzp.cz/text/cs/monitorovanie-krvneho-tlaku-u-14-15-rocnych-deti-v-okrese-martin.aspx>.

ELECTRONIC DOCUMENT WITH NO AUTHOR NAME

Práva pacientov podľa Európskej charty [online]. 2010. [cit. 2010-05-18]. Dostupné na internete: http://www.udzs.sk/buxus/generate_page.php?page_id=179.

Author's declaration

Title page (title file)

Title file should involve following:

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Maximum length of ten words, title in Slovak (or Czech) and English

Author's/authors' name and surname

Names and surnames in full form including titles

Name of workplace/workplaces

Official full name of workplace

Address

Correspondence and contact email addresses of all authors

Example of a title file

ARTICLE TITLE

*Name Surname, **Name Surname

*First author's workplace

**Second author's workplace

Names and surnames of all authors and co-authors with titles

Full names of workplaces together with correspondence and email addresses of all authors

Format and style of individual types of articles (article file)

THEORETICAL STUDY

Study of a theoretical type should consist of following parts:

Title

Maximum length of ten words, written in Slovak (or Czech) and English

Abstract

Structured abstract in Slovak (or Czech) and English is required. In the abstract target, resources, methods, results and conclusion will be mentioned briefly. The length is up to 250 words.

Key words

Maximum number of key words is seven. Key words will be written in Slovak (or Czech) and English.

Introduction

Introduction should include displaying sphere of problems in the contemporary context in respective field, determination of study targets or defining observed problems.

Methods

Methods should involve the way of choice of sources of literature (databases, search terms, inclusion and exclusion criteria), the way of analysis (identification of observed phenomena and the way of evaluation).

Results

Presentation of own results of analysis

Conclusion

Conclusions resulting from performed analysis

List of Bibliographical References**RESEARCH STUDY**

Study of a research type should consist of following parts:

Title

Maximum length of ten words, written in Slovak (or Czech) and English

Abstract

Structured abstract in Slovak (or Czech) and English is required. In the abstract target, methods and sample, results and conclusion will be mentioned briefly. The length is up to 250 words.

Key words

Maximum number of key words is seven. Key words will be written in Slovak (or Czech) and English.

Introduction

Introduction should involve resources of the study and its context in the researched area.

Aim

Determination of aims or research problems and hypotheses

Methods

This part should include the type of study, brief description of methods used for collection and analysis of data (e. g. the use and justifying the choice of measurement tools, statistical methods).

In the end of this part it is necessary to state the approval of an ethical commission and possible conflict of interest (Ethical aspects of the study and conflict of interest).

Results

Results of single determined targets (of problems and hypotheses) are presented with the use of tables, charts or figures with verbal description.

Discussion

Discussion should involve comparison of results with other studies and relevant theory as well as study limitations.

Conclusion

Conclusions directly resulting from results and discussion

Review of a book, text or monograph

Review should involve bibliographical data about reviewed publication (author, title, publishing, place of publishing, publisher, year of publishing, volume). It should also involve brief description of a structure of a publication, its basic aims and for whom it is intended. Review should be describing the contents of the publication through basic outlines, appreciating the positive features and pointing out the negative ones. The length is set up to the maximum of three standard pages (5.400 keystrokes with spaces).

Example of an article file:

ARTICLE TITLE

Abstract (by the guidelines for an empirical or theoretical article)

Keywords: word, word, word, word

The text of the article by the guidelines for an empirical or theoretical article or a review.